

## **WHS Website Privacy Policy**

Thank you for visiting Willamette Humane Society (WHS) online. WHS and WillametteHumane.org is committed to preserving your privacy and safeguarding your sensitive information. The following policy outlines the general practices of our website and online donation function. We do not collect personal information about you when you visit our website unless you choose to provide that information to us.

By visiting our website, you are accepting the practices described in this privacy policy.

Here is how we handle information about your visit to our website:

### **Information Collected and Stored Automatically**

If you do nothing during your visit but browse through the website, read pages, or download information, we will gather and store certain information about your visit automatically. This information does not identify you personally, but enables us to better understand how visitors use our site so we can continue to make improvements. We do not track or record information about individuals and their visits.

We automatically collect and store only the following information about your visit:

- The Internet domain (for example, "xcompany.com" if you use a private Internet access account, or "yourschool.edu" if you connect from a university's domain) and IP address (an IP address is a number that is automatically assigned to your computer whenever you are surfing the Web) from which you access our website
- The type of browser and operating system used to access our site
- The date and time you access our site
- The pages you visit
- If you linked to WHS.org website from another website, the address of that website

If you sign-up for "Momentary Paws", WHS's email update, your email address is stored in a secure list and only used for the purpose of sending Momentary Paws updates. Unsubscribe information is at the bottom of every Momentary Paws email sent.

### **If You Send Us Personal Information**

If you choose to provide us with personal information -- as in an e-mail to a staff member, subscribing to our electronic newsletter, or by filling out a form with your personal information and submitting it to us through our website -- we use that information to respond to your message and to help us get you the information you have requested or record a donation. We treat emails the same way we treat letters sent to WHS. We are required to maintain many documents for accounting purposes (if a donation was given), but we do not collect personal information for any purpose other than to respond to you. Moreover, we do not create individual profiles with the information you provide or to give it to any other organizations. WHS does not collect information for commercial marketing and does not share its donor list. We reserve the right to publish a list of contributors of time and money in our annual report and other publications. If you do not want your name listed in such publications, please notify the development department at 503-585-5900 ext. 304.

### **If You Donate Online**

Protecting your donation information is a priority. WHS makes every effort to protect your online donation/order information by using Secure Sockets Layer (SSL) technology.

When donors submit sensitive information via our web site, their information is protected both online and off-line. Before a donor is asked to enter sensitive information (such as a

credit card number), that information is encrypted and is protected with SSL, the best encryption software in the industry. While on a secure page, such as the second page of our online donation form, the lock icon on the bottom of the Web browsers such as Netscape Navigator and Microsoft Internet Explorer becomes locked.

While we use SSL encryption to protect sensitive information online, we also do everything in our power to protect donor information off-line. All of our donor information, not just the sensitive information mentioned above, is restricted in our offices. Only employees who need the information to perform a specific job are granted access to personally sensitive information. All employees are kept up-to-date on our security and privacy practices.

WHS uses "session cookies" while a visitor is making a donation. "Cookies" are bits of information that are stored by your browser on your hard drive. We use "session cookies" so that we can properly verify a donor's identity as they move from one donation page to the next.

We collect credit card information from some of our donors so that we can process donations and monthly contributions. We maintain this information on secure servers for our internal processes only. We also use a credit card processing company to process donations. This company does not retain, share, store or use personally identifiable information for any secondary purposes.

#### **Links to Other Sites**

WHS's website provides links to other websites as a resource. Once you link to a new site, you are subject to their privacy policies.

#### **Complying with the Judicial or Legal System**

Though WHS makes every effort to preserve donor privacy, we may need to disclose personal information when required by law wherein we have a good-faith belief that such action is necessary to comply with a current judicial proceeding, a court order, or legal process served on our organization.

#### **Disclaimer**

Any information posted on WHS's website is for general information purposes only and should not be construed as medical advice, medical opinion, diagnosis, or treatment. Any information provided is not a substitute for veterinary medical attention. See your licensed veterinary health-care professional for your pet's medical advice and treatment.

#### **Changes to Privacy Policy**

WHS reserves the right to change this privacy policy at any time by posting such change at this URL.

#### **Contacting Willamette Humane Society**

Willamette Humane Society works hard to ensure that your online experience is a positive one. If you have any questions about this privacy statement, the practices of WHS, or your dealings with our website, please contact WHS at [info@willamettehumane.org](mailto:info@willamettehumane.org).

Willamette Humane Society  
PO Box 13005, Salem OR 97309 • 4246 Turner Road SE  
503-585-5900 • [www.WillametteHumane.org](http://www.WillametteHumane.org) • [info@WillametteHumane.org](mailto:info@WillametteHumane.org)  
Mon/Thurs/Fri noon-7p.m. • Sat/Sun noon-6p.m.